

### **3. Officers Responsibilities**

#### **3.1 General Responsibilities**

3.1.1 This company recognizes the following Officers while engaged in any firefighting situations:

Chief

Deputy Chief

Captain

First Lieutenant

Second Lieutenant

Chief of Fire Police.

3.1.2 The Line Officers of this company shall direct all firefighters while operating at the scene of a fire. At no time, shall an order given by a Line Officer be ignored, unless a conflicting order has been given by a Line Officer of higher rank or there is an immediate threat of death or serious injury if the original order was to be carried out.

3.1.3 In the event of the absence of elected Line Officers, the firefighter, in the officer's seat, of the first piece of apparatus on scene, will be the IC.

3.1.4 It will be the IC's responsibility to fill out the proper call sheet after the termination of an incident.

#### **3.2 Chief**

3.2.1 The Chief shall be the Incident Commander at all incidents. There shall be no deviation from this policy at any incidents.

3.2.2 The Chief shall appoint a Line Officer to be responsible for equipment records, training records, engineers reports and personnel records. The Chief shall also appoint members to fill the position of Safety Officer and/or Accountability Officer, when applicable.

3.2.3 The Chief shall be assigned a Fire Company vehicle with related equipment. The Chief shall be responsible for the maintenance of said equipment and vehicle.

### **3.3 Deputy Chief**

3.3.1 The Deputy Chief shall be the second in command at all incidents. In the event of the Chiefs absence, the Deputy Chief shall perform the Chief's duties.

3.3.2 Upon the discretion of the Board of Fire Commissioners, Wall Township Fire District #3, the Deputy Chief shall be assigned a Fire Company vehicle with related equipment. The Deputy Chief shall be responsible for the maintenance of said equipment and vehicle.

### **3.4 Captain**

3.4.1 The Captain shall be the third in command at all incidents. In the event of the Deputy Chiefs absence, the Captain shall perform the Deputy Chief's duties. In the event of the Chiefs and Deputy Chiefs absence, the Captain shall perform the duties of both positions.

### **3.5 First Lieutenant**

3.5.1 The First Lieutenant shall be the fourth in command at all incidents. In the event of the Captains absence, the First Lieutenant shall perform the Captain's duties. In the event of the Chiefs, Deputy Chiefs and Captains absence, the First Lieutenant shall perform the duties of all three positions.

### **3.6 Second Lieutenant**

3.6.1 The Second Lieutenant shall be the fifth in command at all incidents. In the event of the First Lieutenants absence, the Second Lieutenant shall perform the First Lieutenants duties. In the event of the Chiefs, Deputy Chiefs, Captains and First Lieutenants absence, the Second Lieutenant shall perform the duties of all four positions.

### **3.7 Chief of Fire Police**

3.7.1 The Chief of Fire Police shall maintain a list of qualified and trained Fire Police personnel. The Chief of Fire Police shall be responsible for the performance of traffic control at all incidents.

### **3.8 Safety Officer**

3.8.1 The Safety Officer shall be appointed by the IC, when applicable. This officer shall maintain all necessary training certification to fulfill this title.

3.8.2 At no time shall the Safety Officer give orders at an incident, without authorization, unless it involves a situation that the outcome will be death or serious injury.

3.8.3 The Safety Officer shall report related concerns directly to the IC. The IC shall receive the report of the Safety Officer and relay any pertinent information to operating Officers and personnel.

### **3.9 Accountability Officer**

3.9.1 The Accountability Officer shall be appointed by the IC, when applicable.

3.9.1 At no time shall the Accountability Officer give orders at an incident, without authorization, unless it involves a situation that the outcome will be death or serious injury.

3.9.2 The Accountability Officer shall be responsible for tracking the movements of Firefighters on the fire ground by maintaining their accountability tags.

03/07 RC